

# SAN PEDRO JUNIOR COLLEGE

## Application for Admission

### SEND APPLICATIONS TO:

Office of the Registrar  
PO Box 243  
San Pedro Town  
Belize Central America  
PHONE: 501-226-4691 EMAIL the REGISTRAR:  
[spjuniorcollege.bze@gmail.com](mailto:spjuniorcollege.bze@gmail.com)

Application for Admission in:

- August 2015
- TRANSFER STUDENT
- LATE Application

**General Application Requirements:** All applicants must provide one (1) official high school transcripts and a copy of their high school diploma (except in the event that the applicant is transferring from another tertiary level institution, then the applicant must provide an official transcripts from the said institution.) Applicants must also provide a copy of birth certificate, Passport or Social Security. Applicants must also submit two completed recommendation forms (provided in the application package), a brief personal statement along with a \$30.00(bze) non-refundable fee by May 15<sup>th</sup>, 2015(or \$50.00 for applications submitted after May 15<sup>th</sup>, 2015.)

### MUST FILL IN ALL INFORMATION FOR SECTION A

<b>SECTION A: PERSONAL DATA</b>		PLEASE PRINT	
<b>APPLICANT'S NAME</b>	LAST	FIRST	MI

<b>DATE OF BIRTH</b>	MM/DD/YYYY	<b>AGE</b>			
<b>PLACE OF BIRTH</b>	CITY/TOWN	COUNTRY			
<b>GENDER</b>	<input type="checkbox"/> FEMALE	<input type="checkbox"/> MALE	<b>RELIGION</b>	<input type="checkbox"/> RC	<input type="checkbox"/> OTHER
<b>MARITAL STATUS (FOR STATISTICAL PURPOSES ONLY)</b>	<input type="checkbox"/> SINGLE		<input type="checkbox"/> MARRIED		

<b>PERMANENT ADDRESS</b>	PO BOX NO.	STREET
CITY/TOWN	DISTRICT	

<b>MAILING ADDRESS</b>	PO BOX NO.	STREET	
CITY/TOWN	DISTRICT		
<b>DAY TIME TELEPHONE</b>	(501)	<b>MOBILE</b>	(501)
<b>EVENING TIME TELEPHONE</b>	(501)	<b>EMAIL</b>	

<b>SECTION B: HEALTH CONCERNS</b>		<i>INFORMATION IS FOR RECORD KEEPING AND IS CONFIDENTIAL</i>	
ARE YOU SUFFERING FROM ANY AILMENT?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
IF "YES," PLEASE SPECIFY:			
<i>IN CASE OF EMERGENCY, WE SHOULD CONTACT:</i>	LAST	FIRST	
<b>RELATION</b>			
<b>PERMANENT ADDRESS</b>	NO.	STREET	
CITY/TOWN	DISTRICT		
<b>DAY TIME TELEPHONE</b>	(501)	<b>MOBILE</b>	(501)
<b>EVENING TIME TELEPHONE</b>	(501)	<b>EMAIL</b>	

<b>SECTION C: EDUCATIONAL BACKGROUND</b>	
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List in chronological order the Secondary (and Tertiary) Institutions you attended, corresponded by the period you were enrolled at the institution and the certificate or diploma that you earned.

<i>Indicate whether you are a TRANSFER student?</i>	<input type="checkbox"/> YES	<input type="checkbox"/> NO
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Transfer Students must provide two (2) original transcripts of their grades from the/ALL (in cases where there was more than one) institution(s) where the grades were obtained.

Institutions Attended	Period of Attendance	Certification/Diploma

Below, list the CXC (OR GCE) examinations you plan to sit, or have taken. Use G for General Proficiency and B for Basic Proficiency.

EXAM	SUBJECT	PROFFICIENCY

<p>Enclosed is my application fee of \$30.00 (\$50.00 if late) or check payable to San Pedro Junior College for that amount. I fully understand that this application fee is NON REFUNDABLE. All the information I have provided in the application is complete and to the best of my knowledge, factual. I understand that my admission and subsequent registration may be cancelled if any information is found to be false, or if relevant information was intentionally withheld. By filling out this application, I also agree to abide by all the policies and regulations of the college should I be admitted.</p>
<hr style="border: 0.5px solid black;"/> <p>Signature of Applicant Date:</p>

**PERSONAL STATEMENT**

Express your reasons for prospectively enrolling at San Pedro Junior College. If you need additional space, you may attach a separate sheet of paper.

**RELEASE FORM**

To be completed in part by applicants who are minors (under the age of 18) or adult students who are dependent on their parents or guardians.

**Policy on Disclosure**

The College will not release personal information contained in a student's permanent records except if the student has provided written consent. The College reserves the right to disclose certain "personally identifiable" information from a student's permanent record with out the student's consent. Such information is outlined as the student's name and address, date and place of birth; program major; participation in extra curricular activities sponsored by the College; dates of attendance; degrees, awards and certificates; and the most recent previous educational institution attended.

I, \_\_\_\_\_, hereby authorize/ DO NOT AUTHORIZE San Pedro Junior College to release information regarding my grades and disciplinary record to my parents/guardians/ or spouse. Upon signing this release form, I understand that my granting this authorization will enable the College to disclose private information about my grades, class attendance, enrollment status and disciplinary record.

\_\_\_\_\_  
Name of Parent/Legal Guardian/ or Spouse  
(Please indicate your relationship beside the printed name ie MOTHER, FATHER, LEGAL GUARDIAN or SPOUSE.)

\_\_\_\_\_  
APPLICANT'S SIGNATURE

## Recommendation Form

**General Instructions:** The Applicants should complete Section I of the form and Section II should be completed by your PRINCIPAL, TEACHER or PRESENT EMPLOYER.

**Section 1** (To Be Completed by Student)

Please PRINT or TYPE

<b>Name of Referee</b>	
<b>Permanent Address</b>	
<b>Place of Employment</b>	

**Section II** (To be completed by the PRINCIPAL/ TEACHER or PRESENT EMPLOYER)

Comment on the applicant's academic/professional ability and character. Attach an additional sheet of paper if more space is needed or a recommendation letter may be submitted in place of this form.

**Academic Ability/Skills/ Aptitude** (comment briefly, in paragraph form.)

**Personal Character** (Comment briefly, in paragraph form.)

Is the academic record of the student an accurate indication of the student's ability?

- Yes
- No

If you said "No", please describe the circumstances:

Based on my knowledge of the student's academic ability and personal character, I recommend the applicant:

- Enthusiastically
- Strongly
- With Out Enthusiasm

Signature of Referee: \_\_\_\_\_

Date: \_\_\_\_\_

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**Academic Ability/Skills/ Aptitude** (comment briefly, in paragraph form.)

**Personal Character** (Comment briefly, in paragraph form.)

Is the academic record of the student an accurate indication of the student's ability?

- Yes
- No

If you said "No", please describe the circumstances:

Based on my knowledge of the student's academic ability and personal character, I recommend the applicant:

- Enthusiastically
- Strongly
- With Out Enthusiasm

Signature of Referee: \_\_\_\_\_

Date: \_\_\_\_\_